



Houston County Board of Commissioners Meeting

Warner Robins, Georgia

January 21, 2020

6:00 P.M.

**HOUSTON COUNTY COMMISSIONERS MEETING**  
**Warner Robins, Georgia**  
**January 21, 2020**  
**6:00 P.M.**

**Call to Order**

**Turn Off Cell Phones**

**Invocation** - Commissioner Thomson

**Pledge of Allegiance** - 2<sup>nd</sup> Lt. David Noland, USAF

**Recognition of Employee Service (30 Years):**      **Nathaniel Rawls, Benjamin Keen,  
Lt. Darin Meadows, Capt. Mike Stokes,  
Tim Andrews, Dohl Smith, Angie Coggins**

**Approval of Minutes from January 7, 2020**

**New Business:**

1. City of Warner Robins Annexation Request (Russell / 1205 S. Houston Lake Road) – Commissioner Walker
2. Abandonment of Easement Request (Pennington / Shadowood Dr.) – Commissioner Walker
3. Second Reading & Public Hearing for Alcohol License Application (Lake Mart / Beer & Wine) - Director of Administration Holland / Commissioner Thomson
4. Setting Qualifying Fees for 2020 Elections – Commissioner Thomson
5. Change Order (Davidson Road Widening Project) – Commissioner McMichael
6. Bid Award (MSW Landfill PH3 Lift Station Improvements) – Commissioner McMichael
7. Grant Acceptance (Firehouse Subs Grant / Fire Dept.) – Commissioner Robinson
8. Approval of Bills - Commissioner Robinson

**Public Comments**

**Commissioner Comments**

**Motion for Adjournment**

Richard L. and Gracie I. Russell have requested annexation into the City of Warner Robins for a property totaling 0.91 acres (Tax Parcel 000770 009000) located at 1205 S. Houston Lake Road. The property is currently zoned County C-2 and the proposed zoning upon annexation is Warner Robins C-2. The property is contiguous to the existing city limits of Warner Robins. The property is currently served by County water and staff recommends retaining the customer upon annexation.

Motion by \_\_\_\_\_, second by \_\_\_\_\_ and carried \_\_\_\_\_ to

- concur
- non-concur
- table

**with a City of Warner Robins annexation request for the property described as:**

**Tax Parcel No. 000770 009000 totaling 0.91 acres located at 1205 S. Houston Lake Road.**

**CITY OF WARNER ROBINS**  
GEORGIA'S INTERNATIONAL CITY - CHARTERED 1943  
"A CITY OF CHARACTER"

**Received**

December 11, 2019

DEC 23 2019

**MAYOR**  
Randy Toms

**MEMBERS OF  
COUNCIL**

**Post 1**

Daron Lee

**Post 2**

Carolyn Robbins

**Post 3**

Keith Lauritsen

**Post 4**

Tim Thomas

**Post 5**

Clifford Holmes, Jr.

**Post 6**

Larry Curtis, Jr.

**INTERIM  
CITY CLERK**  
Kim Demoonie

**CITY ATTORNEY**  
Fred Graham

**OF COUNSEL**  
James E. Elliott, Jr.

Houston County Board of Commissioners  
200 Carl Vinson Parkway  
Warner Robins, GA 31088

Houston County Commissioners  
Warner Robins, GA

Re: Initiation of Annexation Pursuant to the 100% Application Method to the City of Warner Robins – property totaling 0.91 acres located at 1205 S Houston Lake Road - Tax Parcel No., [000770 009000]

Dear Commissioners:

Notice is hereby given, pursuant to O.C.G.A. §36-36-6, that the City of Warner Robins, Georgia, has accepted a petition for annexation, pursuant to O.C.G.A. §36-36-20, *et seq.* (Article II or 100% Application Method). The owner of this property, who has filed a written request for annexation, is Richard L. and Gracie I. Russell. As required by law, a copy of the application showing the legal description is attached. A tax map showing the boundaries of the proposed annexed area is attached as Exhibit "A". The present zoning is C-2[General Commercial District][County], and the proposed zoning and land use for this tract upon annexation is C-2[General Commercial District][City], under the zoning ordinance of the City of Warner Robins.

Respectfully,

City of Warner Robins, Georgia

By: Randy Toms  
Randy Toms, Mayor  
For the Mayor and Council

cc: Barry Holland, County Administrator  
Fred Graham, City Attorney

APPLICATION

Property Owner(s) Name: RICHARD L RUSSELL Cellphone: 478-808-1222

Company Name (if applicable): Archie J Russell Office Phone: \_\_\_\_\_

Property Owner(s) Address: 104 EMBERLY LANE WARNER ROBINS, GA 31088

Applicant's Name: SAME Cellphone: \_\_\_\_\_

Company Name (if applicable): \_\_\_\_\_ Office Phone: \_\_\_\_\_

Applicant's Address: SAME

Property Information

PROPERTY OWNER IS REQUESTING THE ANNEXATION/REZONING PURSUANT TO OCGA§ 36-36-21, OF:

ADDRESS/LOCATION: 1205 S. HOUSTON Dr. Rd. Warner Robins, GA 31088

Tract#: \_\_\_\_\_ Parcel#: \_\_\_\_\_ Land Lot(s): 163 Land District#: 10th

County: HOUSTON Tax Parcel#: 000770 009000 Total Acres: 0.91

Survey Prepared by: Clements Surveying Co., Inc Dated 5/10/94

Recorded in Plat Book#: 45 Page#: 151

Present Zoning: C-2 Requested Zoning: C-2

The property owner makes application in order to: (Describe in "detail" the reason for annex/rezone):

TO BE ABLE TO LEASE PROPERTY TO A BUSINESS  
AND TAP ONTO WATER & SEWER

Infrastructure Information:

Is water available to this site?  Yes  No Jurisdiction: \_\_\_\_\_

Is sewer service available?  Yes  No Jurisdiction: \_\_\_\_\_

Authorization:

Upon receipt of the completed application package, the Community Development Department shall notify the Owner/Applicant of scheduled date, times, and locations of the public meetings/hearings. The Owner/Applicant or a representative must be present to answer any questions that may be asked. In the event that an application is not complete, the case may be delayed or postponed at the discretion of the department.

This form is to be executed under oath. I, Richard Russell, do solemnly swear and attest, subject to criminal penalties for false swearing, that the information provided in this Application for Public Hearing is true and correct and contains no misleading information.

This 10 day of NOV. 2019.

Owner/Applicant Signature Richard Russell

Print Name RICHARD L RUSSELL

STAMP DATE RECEIVED:

?



Overview



Legend

-  Parcels
-  Roads

<b>Parcel ID</b>	000770 009000	<b>Owner</b>	RUSSELL RICHARD L	<b>Last 2 Sales</b>			
<b>Class Code</b>	Commercial		RUSSELL GRACIE I	<b>Date</b>	<b>Price</b>	<b>Reason</b>	<b>Qual</b>
<b>Taxing District</b>	County		104 EMBERLY LANE	5/2/2001		30	U
	County		WARNER ROBINS GA 31088	8/6/1999		04	U
<b>Acres</b>	0.9	<b>Physical Address</b>	1205 S HOUSTON LAKE RD				
		<b>Assessed Value</b>	Value \$319600				
		<b>Land Value</b>	Value \$313600				
		<b>Improvement Value</b>					
		<b>Accessory Value</b>	Value \$6000				

(Note: Not to be used on legal documents)

Date created: 12/17/2019  
 Last Data Uploaded: 12/17/2019 6:06:27 AM

Developed by  **Schneider**  
 GEOSPATIAL

Mr. Jeffrey T. Pennington submitted an Abandonment of County Easement/Right-of-Way request form requesting the abandonment of a portion of an existing Houston County Utility Easement that is adjacent to his property located at 128 Shadowood Drive, Warner Robins, GA 31088. Mr. Pennington has a permanent improvement (swimming pool and deck) that was installed May of 2008 behind his home that encroaches on this easement. Staff recommends approval of this request.

Motion by \_\_\_\_\_, second by \_\_\_\_\_ and carried \_\_\_\_\_ to

- approve
- disapprove
- table
- authorize

**the Resolution Abandoning A Portion of A Houston County Utility Easement approving Mr. Jeffrey T. Pennington's application for abandonment of a portion of a utility easement and further authorizing Chairman Stalnaker to sign the quit-claim deed conveying the easement rights.**

**RESOLUTION ABANDONING**

**A PORTION OF A**

**HOUSTON COUNTY**

**UTILITY EASEMENT**

**WHEREAS**, Jeffrey T. Pennington submitted an Abandonment of County Easement/Right-of-Way Request Form requesting the abandonment of a portion of an existing 30' Utility Easement that is adjacent to his property located at 128 Shadowood Drive, Warner Robins, GA 31088. The portion of the 30' Utility Easement requested to be abandoned by Mr. Pennington is designated as Parcel "6A" on a plat of survey dated December 30, 2019, done by Theodore W. Waddle, Jr., G.R.L.S. No. 2139, said plat is attached hereto as Exhibit "A";

**WHEREAS**, the following departments of Houston County have reviewed and approved Mr. Pennington's request: Inspections/P&Z, Environmental Health, Engineering, Roads & Bridges, Water, Fire/E911, and Attorney as shown by the Request Form attached hereto as Exhibit "B"; and

**WHEREAS**, the Houston County Board of Commissioners have the authority to abandon said portion of Utility Easement.

**NOW, THEREFORE, BE IT RESOLVED** by the Houston County Board of Commissioners that the portion of the 30' Utility Easement that is adjacent to Mr. Pennington's property located at 128 Shadowood Drive, Warner Robins, GA 31088, being designated as Parcel



“6A” on a plat of survey dated December 30, 2019, done by Theodore W. Waddle, Jr., G.R.L.S. No. 2139, and attached hereto as Exhibit “A”, is hereby abandoned by the Houston County Board of Commissioners by and through a Quit Claim Deed to be signed pursuant to the recording of said plat (attached hereto as Exhibit “A”) with the Clerk’s Office, Houston Superior Court by Mr. Pennington and pursuant to the signing of this resolution.

This \_\_\_\_ day of \_\_\_\_\_, 2020.

HOUSTON COUNTY BOARD OF  
COMMISSIONERS

\_\_\_\_\_  
Chairman Tommy Stalnaker

\_\_\_\_\_  
Commissioner H. Jay Walker III

\_\_\_\_\_  
Commissioner Tom McMichael

\_\_\_\_\_  
Commissioner Gail Robinson

\_\_\_\_\_  
Commissioner Larry Thomson

Attest: \_\_\_\_\_  
Barry Holland  
Director of Administration

THIS PLAT HAS BEEN SUBMITTED TO AND CONSIDERED BY THE PLANNING COMMISSION OF HOUSTON COUNTY, GEORGIA, AND IS APPROVED FOR RECORDING IN THE OFFICE OF THE CLERK OF THE SUPERIOR COURT BY SAID COMMISSION, DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

THE HOUSTON COUNTY PLANNING COMMISSION  
BY \_\_\_\_\_  
SE: RETARY

SOUTHERN LANDINGS COLE LLC

RESERVED FOR SUPERIOR COURT CLERK

OWNER'S CERTIFICATIONS:  
STATE OF GEORGIA, COUNTY OF HOUSTON,  
THE UNDERSIGNED CERTIFIES THAT HE IS THE OWNER OF THE LAND SHOWN ON THIS PLAT AND AUTHORIZES THIS PLAT AND ALIGNMENT TO BE HIS FREE WILL AND DEED.  
DATE 12/30/19  
OWNER'S SIGNATURE  
C. L. MAYS

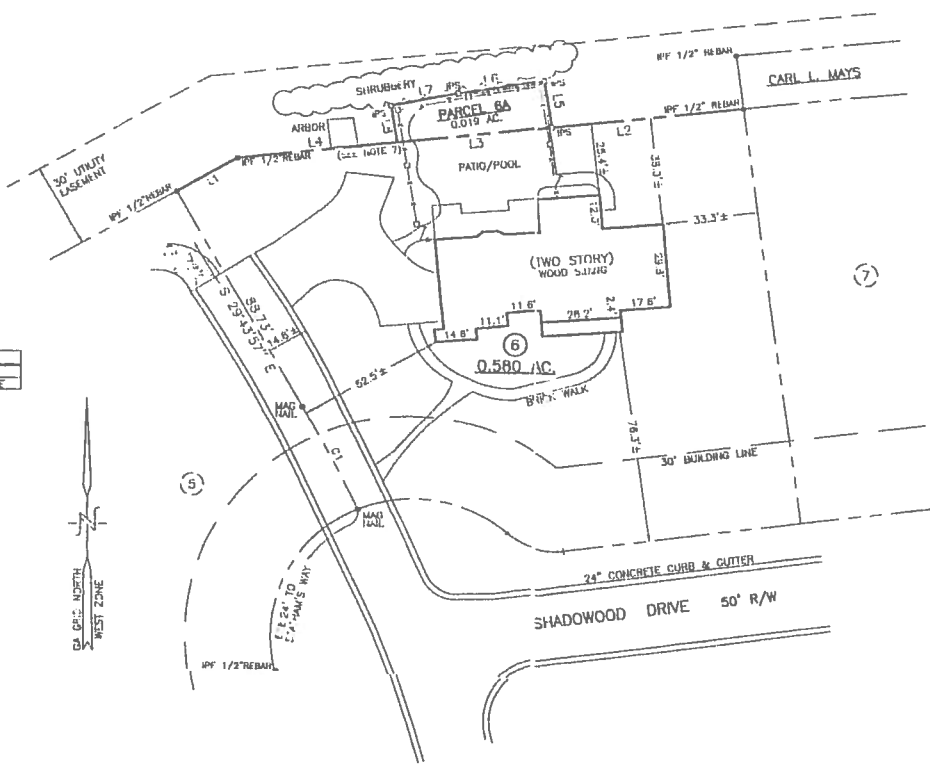
THE FIELD DATA UPON WHICH THIS MAP OR PLAT IS BASED HAS A CLOSURE PRECISION OF ONE (1) IN (100) FEET AND AN ANGULAR ERROR OF (MAX) PER ANGLE POINT, AND WAS ADJUSTED USING THE (NORTH) RULE.

BEARINGS SHOWN ARE CALCULATED FROM ANGLES TURNED AND ALL LINEAR DISTANCES ARE HORIZONTALLY CALCULATED FROM FIELD DATA USING A SOKKIA 1053.

THIS MAP HAS BEEN CALCULATED FOR CLOSURE AND IS FOUND TO BE ACCURATE WITHIN ONE (1) IN 10,542 FEET.

LINE #	BEARING	DISTANCE	REMARKS
L1	S 24° 00' 00" W	33.3'	IRON PIN FOUND
L2	N 75° 00' 00" E	33.3'	IRON PIN SET (1/2" REBAR)
L3	S 75° 00' 00" W	33.3'	IRON PIN FOUND
L4	N 24° 00' 00" E	33.3'	IRON PIN SET (1/2" REBAR)
L5	S 75° 00' 00" W	33.3'	IRON PIN FOUND
L6	N 75° 00' 00" E	33.3'	IRON PIN SET (1/2" REBAR)
L7	S 75° 00' 00" W	33.3'	IRON PIN FOUND
L8	N 75° 00' 00" E	33.3'	IRON PIN SET (1/2" REBAR)

CURVE NO.	BEARING	SIG.	DIST. (CH)	BEARING
C1	S 43° 50' 00" E	43.5'	41.1'	S 75° 00' 00" E



LEGEND

- IRON PIN FOUND
- ⊕ IRON PIN SET (1/2" REBAR)
- - - FENCE

NOTES

1. LOT AREA - LOT 6, 0.580 AC. PARCEL GA 0 019 AU.
2. TAX MAP NO., 001230 03600H
3. ZONED PUD
4. THIS PROPERTY IS NOT LOCATED IN A DESIGNATED FLOOD HAZARD AREA IN ACCORDANCE WITH THE FLOOD HAZARD RISK MAPS FOR HOUSTON COUNTY, GEORGIA AND MUNICIPALITY AREAS, COMMUNITY NO. 130247 (HOUSTON COUNTY), MAP NO. 13154 0105E, PARCEL NOS. OF 300, EFFECTIVE DATE SEPTEMBER 28, 2007. (ZONE: "X")
5. PARCEL BA TO BE COMBINED WITH LOT 6 TO FORM ONE LOT.
6. PROPERTY CORNER NOT SET DUE TO THICK, HEAVY SHRUBBERY.

SURVEYORS CERTIFICATION

As required by subsection (d) of O.C.G.A. Section 15-6-67, this plat has been prepared by a land surveyor and approved by all applicable local jurisdictions for recording as evidence by approval certificates, signatures, stamps, or statements hereon. Such approvals or affirmations should be confirmed with the appropriate governmental bodies by any purchaser of land of this plat so to intended use of any parcel. Furthermore, the undersigned land surveyor certifies that this plat complies with the minimum technical standards and regulations of the Georgia Board of Registration for Professional Engineers and Land Surveyors and as set forth in O.C.G.A. Section 15-6-67.

THIS SURVEY COMPLIES WITH BOTH THE RULES OF THE GEORGIA BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS AND LAND SURVEYORS AND THE OFFICIAL LEGAL OF GEORGIA ANNOTATED (O.C.G.A.) 15-6-67 AS AMENDED BY HB1004 (2016), IN THAT WHERE A CONFLICT EXISTS BETWEEN THESE TWO SETS OF SPECIFICATIONS, THE REQUIREMENTS OF LAW PREVAIL.  
W. W. Waddle  
REG. LAND SURVEYOR



FIELD WORK COMPLETED DECEMBER 27, 2019

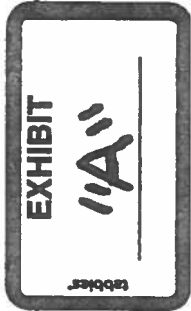


PROPERTY SURVEY

LOT 6  
DEERWOOD SUBDIVISION  
STATHAM'S LANDING

IN LAND LOT 47 ELEVENTH DISTRICT  
HOUSTON COUNTY GEORGIA  
DECEMBER 30, 2019 SCALE: 1"=30'

**WADDLE & COMPANY**  
104 MEADOWBRIDGE DR. WARMER ROBINS, GA. 31093  
BUS (478) 923-2763 FAX (478) 923-7144  
COA # LSF001005 EMAIL: WADDECO@AOL.COM



## Houston County Board of Commissioners Abandonment of County Easement/Right-of- Way Request Form

Attach a \$75.00 check payable to Houston County Commissioners and six (6) copies of a plat that identifies the easement/right-of-way you wish the County to abandon. Return this form to the Commissioner's Office for processing. The \$75.00 fee consist of the following: \$25.00 is the cost for processing and reviewing the request and \$50.00 will be used for the County to draft and record the appropriate quit-claim deed. The County will record all plats with the Clerk's office. If your request is denied, the plats will be returned along with \$50.00 of the original \$75.00 fee. Please provide the following information:

1. Name: JEFFREY T PENNINGTON  
 Address: 128 SHADOWOOD DR  
WARNER ROBINS, GA 31088  
 Phone Number: 707-235-3762

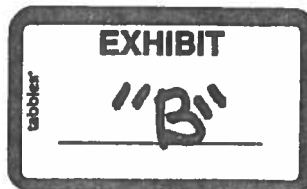
2. Location and Description of Property:  
PLAT 6 DEERWOOD - STATHAMS LANDING

3. Reason for Request:  
PERMANENT IMPROVEMENT - POOL/DECK INSTALLED  
MAY 2008

### For Office Use Only

<u>Department</u>	<u>Approve</u>	<u>Deny</u>	<u>Signature/Comments</u>
Inspections/P&Z	✓	—	<u>[Signature]</u>
Environmental Health	✓	—	<u>[Signature]</u>
Engineering	✓	—	<u>[Signature]</u>
Roads & Bridges	✓	—	<u>[Signature]</u>
Water	✓	—	<u>[Signature]</u>
Fire/E911	✓	—	<u>[Signature]</u>
Attorney	X	—	<u>[Signature]</u>

Please review by \_\_\_\_\_ . Scheduled for \_\_\_\_\_ agenda.



(Above space for recording officer use)  
Charge Houston County Board of Commissioners  
Return to Houston County Legal Department

## QUIT CLAIM DEED

**STATE OF GEORGIA**

**COUNTY OF HOUSTON**

THIS INDENTURE, made this \_\_\_\_\_ day of \_\_\_\_\_, in the year of our Lord Two Thousand Twenty between **BOARD OF COMMISSIONERS OF HOUSTON COUNTY** of the County of Houston, State of Georgia, as party of the first part, hereinafter referred to as “Grantor” and **JEFFREY PENNINGTON and LISA J. PENNINGTON**, as party of the second part, hereinafter referred to as “Grantee”;

### WITNESSETH

That the Grantor, for and in consideration of ONE AND NO/100 DOLLARS, and other good and valuable consideration, the receipt and adequacy whereof is acknowledged, has bargained, sold and by these presents does remise, convey and forever QUIT-CLAIM to the Grantee, its successors and assigns, the following described easement:

**All that tract or parcel of land, situate lying and being in Land Lot 47 of the Eleventh Land District of Houston County, Georgia, being known and designated as “Parcel 6A”, as more fully shown on plat of survey for Jeffrey T. Pennington, by Theodore W. Waddle, Jr., Surveyor, dated December 30, 2019 and a copy of which is recorded in Plat Book \_\_\_\_\_, Page \_\_\_\_\_, in the Clerk’s Office, Houston Superior Court. Said plat and the recorded copy thereof are incorporated herein by reference for all purposes.**

**TO HAVE AND TO HOLD** the said described premises to the said Grantee, so that neither the said Grantor nor its successors or assigns, nor any other person or persons claiming under it shall at any time by any means or ways have, claim or demand any right or title to the aforesaid described premises or appurtenances, or any rights thereof.

IN WITNESS WHEREOF, The said Grantor has hereunto set its hand and seal the day and year above written.

Signed, sealed and delivered  
in the presence:

Board of Commissioners  
of Houston County:

\_\_\_\_\_  
Witness

By: \_\_\_\_\_  
Tommy Stalnaker  
Title: Chairman

\_\_\_\_\_  
Notary Public

Attest: \_\_\_\_\_  
Barry Holland  
Title: Director of Administration



Overview

Legend

- Parcels
- Roads

<b>Parcel ID</b>	00123D 006000	<b>Owner</b>	PENNINGTON JEFFREY	<b>Last 2 Sales</b>			
<b>Class Code</b>	Residential		PENNINGTON LISA J	<b>Date</b>	<b>Price</b>	<b>Reason</b>	<b>Qual</b>
<b>Taxing District</b>	County		128 SHADOWOOD DRIVE	6/25/2015	\$266000	FM	Q
	County		WARNER ROBINS GA 31088	11/3/2000		26	U
<b>Acres</b>	0.58	<b>Physical Address</b>	128 SHADOWOOD DR				
		<b>Assessed Value</b>	Value \$230500				
		<b>Land Value</b>	Value \$40000				
		<b>Improvement Value</b>	Value \$189500				
		<b>Accessory Value</b>	Value \$14100				

(Note: Not to be used on legal documents)

Date created: 1/16/2020

Last Data Uploaded: 1/16/2020 4:11:56 PM

Developed by  **Schneider**  
GEOSPATIAL

# 3

Director of Administration Barry Holland will present the second reading of an Alcohol License Application submitted by Shetalben Patel representing Shree Yogiji dba Lake Mart convenience store for the retail sale of beer and wine located at 451 Lake Joy Road, Kathleen. A public hearing will then be held. The property is zoned C-1.

Motion by \_\_\_\_\_, second by \_\_\_\_\_ and carried \_\_\_\_\_ to

- approve
- disapprove
- table
- authorize

**the alcohol license application submitted by Shetalben Patel representing Shree Yogiji dba Lake Mart convenience store for the retail sale of beer and wine located at 451 Lake Joy Road, Kathleen.**



For Office Use Only	
Account # _____	Computer Receipt _____
Fee \$ <u>1,123.00</u>	Notification _____
Category _____	

## OCCUPATIONAL TAX APPLICATION FOR UNINCORPORATED HOUSTON COUNTY

I hereby register my business with Houston County at the address below. In doing so, I certify that the information provided below is true and accurate to the best of my knowledge. I understand that this application shall be reviewed by the appropriate county officials and, if complete, shall be processed within three (3) business days. All monies are due and payable once the application is approved.

1. Name of Business SHREE YOGIJI LLC DBA LAKE MART
  2. Mailing Address of Business 451 LAKE JOY RD  
 City KATHLEEN State GA Zip Code 31047
  3. Exact Location of Business (if different from above) \_\_\_\_\_  
 \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_
  4. Phone Number (706) 589-3237 Home ( ) \_\_\_\_\_ Mobile \_\_\_\_\_
  5. Email Address SUHASPATEL86@GMAIL.COM
  6. Full Name of Owner/Manager SHETALBEN G PATEL (706-589-3238)  
 Address 1230 ARCILLA PT  
 City MARTINEZ State GA Zip Code 30907  
 Phone Number (706) 589-3238 Home ( ) \_\_\_\_\_ Work \_\_\_\_\_  
 SSN# \_\_\_\_\_ Tax ID# \_\_\_\_\_ Date of Birth \_\_\_\_\_
  7. Please Describe the Dominant Line of Business \_\_\_\_\_  
GROCERIES/CONVENIENCE STORES
- Note: Any person engaged in a profession or business required to be licensed by the State under Title 43, must provide copy of such license with this application.*
8. Is this business to be operated out of your home? Yes \_\_\_\_\_ No 

*Note: If the business is a home occupation, please sign the attached Home Occupation section of this form, indicating your business will abide by the Special Requirements for Home Occupations. If the business is not a home occupation, then the commercial structure must be inspected by the building inspections department (542-2018), the fire department (542-2040) and environmental health (218-2020) before a license will be issued. The applicant is responsible for coordinating these inspections.*
  9. Number of Full-time Employees 2 (include the Owner/Manager)  
 Number of Part-time Employees 1

Sto



10. Are you the owner of the real estate where business is to be located?  Yes  No  
*Note: If no, please provide written and notarized authorization from the owner of the real estate.*

11. If business is a Partnership, please list partner:

12. Full Name of Partner \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone Number ( ) \_\_\_\_\_ Home ( ) \_\_\_\_\_ Work \_\_\_\_\_

SSN# \_\_\_\_\_ Tax ID# \_\_\_\_\_ Date of Birth \_\_\_\_\_

The applicant hereby certifies that he/she is familiar with the business regulations of Houston County, Georgia as herein defined, and that the granting of an Occupational Tax Certificate (business license) constitutes a privilege that may be revoked as provided in the Code of Ordinances of Houston County, Georgia. The applicant further certifies that he/she understands that the Occupational Tax Certificate for which application is made is for the current year only and that no false or fraudulent statement is made herein to procure the granting of such certificate.

The applicant understands that: (1) all fees are due and payable by February 28 of each year; (2) a tax certificate shall not be issued or a current tax certificate shall be revoked if the business fails to pay personal property taxes to Houston County. Payment of said taxes shall allow said tax certificate to be issued or reinstated; (3) the Occupational Tax Certificate must be clearly posted in the business; and (4) the applicant **MUST** notify the Commissioner's Office in writing if the business closes or moves its operation to a new address. If you have not responded to (1), (2), or (4) within the time aloud a summons will be issued to appear in Magistrate Court.

Shetalben Patel  
Name of Owner/Applicant (Please Print)

S.G. Patel 12/11/19  
Signature of Owner/Applicant Date

Office Use Only	
Commissioner's Office Recommends:	
Approval <input type="checkbox"/> Denial <input type="checkbox"/> Sign/Date: _____	
Comments: _____	



For Office Use Only

Account # \_\_\_\_\_ Computer Receipt \_\_\_\_\_  
Fee \$ \_\_\_\_\_ Notification \_\_\_\_\_  
Category \_\_\_\_\_

**UNINCORPORATED AREA OF HOUSTON COUNTY  
ALCOHOL LICENSE APPLICATION**

1. Name of Business: SHREE YOGIJI LLC DBA LAKE MART

2. Business Location: 451 LAKE JOY RD

KATHLEEN GA 31047  
(city) (state) (zip code)

3. Mailing Address 51 COHEN WALKER DRIVE APT#1301

WARNER ROBINS GA 31088

4. State Tax Payer Identifier: \_\_\_\_\_

5. Name of Licensee: SHETALBEN G PATEL

Address: 1230 ARCILLA PT

MARTINEZ GA 30907  
(city) (state) (zip code)

Telephone: 706 589-3237

Date of birth: \_\_\_\_\_ Social Security number: \_\_\_\_\_

6. If business is a partnership, give name(s), address, birthdate, and social security number of each partner:

\_\_\_\_\_  
N/A  
\_\_\_\_\_

7. If a corporation, (for correspondence and compliance with local ordinance), give the following information:

Name Shree Yogiiji LLC DBA Lake mart

Tax I.D. number: \_\_\_\_\_ Date Incorporated: 2/01/2020

Local Address: 451 Lake joy Rd, Kathleen - GA

Telephone: 706-589-3238 / 706-589-3237

8. If applicant is applying on behalf of a non-profit organization, as recognized by the Internal Revenue Service, state the following:

N/A

Name of organization \_\_\_\_\_

Location and date of charter: \_\_\_\_\_

Applicant's title and duties in organization: \_\_\_\_\_

Federal I.D. number: \_\_\_\_\_

Has a federal tax form #990 been filed for said organization for previous years? NO

9. Type of license: (check all that apply)

Retail    ( ) Consumption    ( ) Wholesaler    ( ) Other (specify) \_\_\_\_\_

Alcohol sold: (check all that apply)

Beer     Wine    ( ) Liquor

Type of business: (check one)

( ) Package    ( ) Club    ( ) Non-profit    ( ) Tavern    ( ) Restaurant

( ) Grocery     Service Station/Convenience Store    ( ) Other \_\_\_\_\_

10. Give the distance of the location at which the proposed license would be used .

a. Nearest school/college: 1.5 MILES

b. Nearest church: 820 FT

c. Nearest public library: 5.3 MILES

d. Nearest private residence: 450 FT

e. Nearest business holding alcoholic beverage license: 1.5 MILES

11. List all licenses currently in effect at this location:

License Type	License Number	Trade Name
<u>NEW -</u>		

12. Have you, the licensee, or any other person having any interest in the business for which this application has been made, ever been detained, arrested, indicted, or convicted for any offense by any state, county, city, federal or foreign officer, or any other governmental authority?     Yes     No  
If yes, give full details. *Failure to make a full disclosure in response to this question will result in a denial of the application or a revocation of the license. If necessary, attach additional sheets to respond completely.*

\_\_\_\_\_

13. Has a County Occupational License ever been issued at this location?  
 Yes     No     Unknown

If yes, complete the following for the previous license:

Business Name \_\_\_\_\_

Business Address: \_\_\_\_\_

SSN: \_\_\_\_\_ Tax ID number \_\_\_\_\_

State Alcohol License number and year: \_\_\_\_\_

Date discontinued: \_\_\_\_\_ Sales Tax number: \_\_\_\_\_

14. Do you own the property in which this business will be operated?  
 Yes     No

*If yes, attach proof of ownership of property. If no, list below the name and address of the property owner and/or building owner. Attach a copy of the lease agreement.*

Name SHETALBEN G PATEL SSN \_\_\_\_\_

Address 451 LAKE JOY RD KATHLEEN GA 31047 HOUSTON  
(city) (state) (zip code) (county)

15. Has any individual, firm, partnership, or corporation previously applied for a Houston County license in alcoholic beverages and liquor at the address where the business is to be conducted:

Yes     No     Unknown

If yes, complete the following:

Name \_\_\_\_\_

Date of application: \_\_\_\_\_ Disposition \_\_\_\_\_

16. Name of person(s) to be manager(s) of or with any control over daily affairs of business.

Name SUSHILABEN G PATEL

SSN \_\_\_\_\_ DOB \_\_\_\_\_

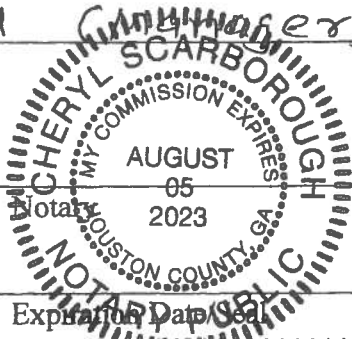
Address 6687 SKIPPER ROAD Apt # 1005

MACON GA 31216 BIBB  
(city) (state) (zip code) (county)

Telephone ( ) 478-335-5665 daytime ( ) \_\_\_\_\_ evening

Describe position held and detailed amount of control: owner (100%)  
Shetalben G. Patel (owner)  
Sushilaben G. Patel (owner)

S.G. Patel  
Owner/Applicant



\_\_\_\_\_  
Date Expiration Date/Seal

\*\*\*\*\*

**FOR OFFICE USE ONLY**

**Zoning Office Recommends:**  
\_\_\_\_ Approval \_\_\_\_ Denial Sign/Date \_\_\_\_\_  
Property Zoned \_\_\_\_\_ Comments: \_\_\_\_\_

**Sheriff's Office Recommends:**  
\_\_\_\_ Approval \_\_\_\_ Denial Sign/Date \_\_\_\_\_  
Comments: \_\_\_\_\_

**Commissioner's Office Recommends:**  
\_\_\_\_ Approval \_\_\_\_ Denial  
Sign/Date \_\_\_\_\_  
Comments: \_\_\_\_\_

**Fire Department Recommendations:**  
\_\_\_\_ Approval \_\_\_\_ Denial Sign/Date \_\_\_\_\_  
Comments: \_\_\_\_\_

706-589-3238



Overview



Legend

-  Parcels
-  Roads

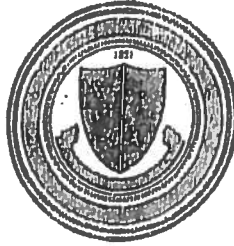
<b>Parcel ID</b>	00053A 033000	<b>Owner</b>	AYAN 2016 LLC	<b>Last 2 Sales</b>			
<b>Class Code</b>	Residential		1439 ISSAC WAY	<b>Date</b>	<b>Price</b>	<b>Reason</b>	<b>Qual</b>
<b>Taxing District</b>	County		HEPHZIBAH GA 30815	11/27/2017		04	U
	County	<b>Physical Address</b>	451 LAKE JOY RD	10/9/2015		23	U
<b>Acres</b>	3.44	<b>Assessed Value</b>	Value \$107400				
		<b>Land Value</b>	Value \$90300				
		<b>Improvement Value</b>	Value \$800				
		<b>Accessory Value</b>	Value \$1500				

(Note: Not to be used on legal documents)

Date created: 1/16/2020

Last Data Uploaded: 1/16/2020 3:45:23 PM

Developed by  **Schneider**  
GEOSPATIAL



## Consent Form

Please complete "Consent Form" along with \$65.00 in cash/correct change. (You will pay the Board of Commissioners office \$45.00 cash-criminal history and the Sheriff's office "Warrant Division" \$20.00 cash-finger print.) These fees cover the cost of a GCIC/NCIC criminal history. There is no guarantee by paying the \$65.00 you will be issued a Business License. A review of the Criminal History determines the issue of the License.

I hereby authorize Houston County Sheriff's Department to receive any criminal history record information pertaining to me which may be in the files of any state or local criminal justice agency.

PRINT ONLY

Full Name Shetalben Patel

Address 1230 Arcill Points

City Martinez State GA Zip Code 30907

County Columbia Sex F Race \_\_\_\_\_

Social Security Number \_\_\_\_\_ Date of Birth \_\_\_\_\_

Alcohol Business License

\_\_\_\_\_ Solicitors, Peddlers or Taxi Cab (CIRCLE ONE)

Shetalben Patel S.G. Patel 12/11/19  
Print Name Signature Date



**Permit Application (BLDC-2019-00015)**  
**Houston County Building Inspection Department**  
 200 Carl Vinson Parkway Warner Robins, GA 31088 | Ph: 478-512-2018

**Permit Type:** Building      **Project:**      **App Date:** 03/12/2019  
**Work Class:** New      **District:**      **Issue Date:** 03/12/2019  
**Status:** Issued      **Square Feet:** 3035      **Valuation:** \$ 200,000.00  
**Comments:** New Convenience Store

**Location:** 451 Lake Joy Road      **Subdivision:**  
 Kathleen, GA 31047 (Main)

<b>Contractor</b> Georgia Cooling 3011 Moody Road Bonaire, GA 31005 Phone: License: CN007771	<b>Contractor</b> Chad A Jarzynka 214 Hunts Landing Drive Kathleen, GA 31047 Phone: License: MP208445	<b>Applicant</b> Jw Shuttlesworth Lic Joseph W Shuttlesworth, Jr. 215 Walton Chase Perry, GA 31069 Phone: 4782563917 License: GCQA004118	<b>Contractor</b> Six River'S Electrical Contracting John T Wainwright 112 Raven Avenue Perry, GA 31069 Phone: 4782441431 License: EN215631
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Invoice No.	Fee	Fee Amount	Amount Paid
INV-00000631	Plumbing Permit Fee	\$75.00	\$75.00
	Electrical Permit Fee	\$80.00	\$80.00
	Building Permit Fee	\$575.00	\$575.00
	HVAC (Mech) Permit Fee	\$80.00	\$80.00
<b>Total for Invoice INV-00000631</b>		<b>\$810.00</b>	<b>\$810.00</b>
<b>Grand Total for Permit</b>		<b>\$810.00</b>	<b>\$810.00</b>

**NOTICE**

The owner/builder is not authorized under this permit to violate any covenants which may have been placed on the property where this permit has been authorized. The owner/builder will be limited to one major use per lot and if it should be determined at a later date that this permit was obtained in violation of appropriate zoning regulations, said permit and/or use will be terminated. In the event that the owner/builder chooses a lot Houston County which contains expansive clay or gumbo, it is recommended that said applicant consult a structural or soils engineer prior to pouring foundations.

This permit becomes null and void if work or construction authorized is not commenced within 6 months, or if construction or work is suspended or abandoned for a period of one year at any time after work is commenced.

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of law and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

Square Footage      3,035  
 No. Bedrooms      \_\_\_\_\_  
 No. Bathrooms      \_\_\_\_\_

The applicant of this permit will be responsible for notifying the Houston county Inspection Department at least twenty four hours in advance when said inspection will be needed. A reinspection fee will be charged for requested inspections when job is not complete and ready for inspection, building is locked, etc. Trips such as this will be logged and a reinspection fee paid prior to this office contacting power company.

The permits issued with this application must be displayed in a conspicuous place for the building inspector identify the job site or work may be stopped.

\_\_\_\_\_  
 SIGNATURE OF CONTRACTOR/AGENT

\_\_\_\_\_  
 APPLICATION ACCEPTED BY

\_\_\_\_\_  
 SIGNATURE OF OWNER (IF OWNER BUILDER)

\_\_\_\_\_  
 APPROVED ISSUANCE BY      BUILDING OFFICIAL



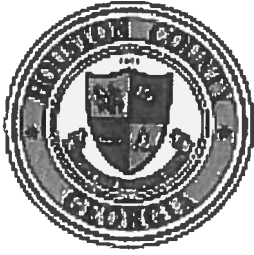
O.C.G.A. § 21-2-131(1)(A) requires the governing authority to fix and publish qualifying fees no later than February 1<sup>st</sup> in an election year.

Motion by \_\_\_\_\_, second by \_\_\_\_\_ and carried \_\_\_\_\_ to

- approve
- disapprove
- table
- authorize

the setting of qualifying fees for the 2020 Election year candidates for County offices as follows:

<b>Judge of Probate Court</b>	<b>\$ 2,173</b>
<b>Clerk of Superior Court</b>	<b>\$ 2,173</b>
<b>Sheriff</b>	<b>\$ 2,425</b>
<b>Tax Commissioner</b>	<b>\$ 2,173</b>
<b>Coroner</b>	<b>\$ 1,118</b>
<b>Chief Magistrate</b>	<b>\$ 2,173</b>
<b>Solicitor-General</b>	<b>\$ 3,561</b>
<b>County Commissioner - Post 3</b>	<b>\$ 360</b>
<b>County Commissioner - Post 4</b>	<b>\$ 360</b>
<b>County Commissioner - Post 5</b>	<b>\$ 360</b>
<b>Board of Education - District 1</b>	<b>\$ 216</b>
<b>Board of Education - District 3</b>	<b>\$ 216</b>
<b>Board of Education - District 5</b>	<b>\$ 216</b>
<b>Board of Education - Post 7 (At Large)</b>	<b>\$ 216</b>



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## Houston County Personnel Department

Houston County Board of Commissioners  
200 Carl Vinson Parkway  
Warner Robins, GA 31088  
478/542-2005 (Office) 478/542-2118 (Fax)

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To: County Commissioners  
From: Kenneth Carter, Director of Personnel *lc*  
Date: January 8, 2020  
Re: Qualifying Fees

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Pursuant to O.C.G.A. § 21-2-131 (1) (A), the requires the governing authority to fix and publish qualifying fees no later than February 1.

### County Offices to Run - 2020

JUDGE OF PROBATE COURT	\$ 2,173.02
CLERK OF SUPERIOR COURT	\$ 2,173.02
SHERIFF	\$ 2,424.59
TAX COMMISSIONER	\$ 2,173.02
SOLICITOR-GENERAL	\$ 3,561.31
CORONER	\$ 1,118.25
COUNTY COMMISSIONER – POST 3	\$ 360.00
COUNTY COMMISSIONER – POST 4	\$ 360.00
COUNTY COMMISSIONER – POST 5	\$ 360.00
CHIEF MAGISTRATE	\$ 2,173.02
BOARD OF EDUCATION – DISTRICT 1	\$ 216.00
BOARD OF EDUCATION – DISTRICT 3	\$ 216.00
BOARD OF EDUCATION – DISTRICT 5	\$ 216.00
BOARD OF EDUCATION – POST 7 (AT LARGE)	\$ 216.00

The calculations and direction used to set the qualifying fees can be provided if needed.

## **TIME TO SET QUALIFYING FEES FOR 2020 ELECTIONS**

The county governing authority is required to set and publish the qualifying fees for 2020 elections for county offices (i.e., commissioners, sheriffs, tax commissioners, superior court clerks, magistrates, probate judges, state court judges, solicitors general, coroners and surveyors) by February 1, 2020.<sup>1</sup> Commissioners should adopt a resolution setting the qualifying fee for each office. Calculation of qualifying fees is explained below.

### **County Officers and Magistrates**

Qualifying fees to run for the office of superior court clerk, probate judge, sheriff, and tax commissioner (county constitutional officers) and magistrates must be set at 3 percent of the minimum base salary specified in state law for each county based on the county's 2010 population.<sup>2</sup> The revised base schedules in SB 171 (2019) for constitutional officers are not to be used for setting 2020 qualifying fees, because those revised base schedules do not become effective until 2021.

Note that in calculating the qualifying fee for the county officers and magistrates, the minimum base salary is not to be adjusted to reflect supplements, cost-of-living increases, or longevity increases.

### **County Commissioners and Chairs**

Qualifying fees to run for the office of members of the county governing authority (other than sole commissioners) must be set at 3 percent of the base salary established by local legislation unless the commissioners have set a higher salary using the process allowed by general law (see below). The qualifying fee to run for sole commissioner is 3 percent of the salary set by local legislation or by the state minimum salary law for sole commissioners,<sup>3</sup> whichever is applicable.

In those counties where the commissioners or sole commissioner have exercised their general-law power to increase their base salary,<sup>4</sup> the qualifying fee is 3% of that salary. As with the county officers and magistrates, the qualifying fee for commissioners is not adjusted to reflect the training supplement, cost-of-living increases, or longevity increases.

## All Other Elected County Offices

The qualifying fee to run for the office of coroner, state court judge, surveyor, or school board member is 3% of the total gross salary of the office paid in 2019, including all supplements authorized by law.<sup>5</sup> If the elected official is not paid a salary, the commissioners must set a fee that is not more than 3 percent of the income that the elected official earned from the office in 2019.

## State Officials

Qualifying fees for state officials (*e.g.*, legislators, superior court judges, district attorneys) are set by the Georgia Secretary of State.

For more information, please contact the Elections Division of the Secretary of State's office at (404) 656-2871.

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<sup>1</sup> O.C.G.A. § 21-2-131.

<sup>2</sup> See O.C.G.A. § 15-6-88(a) for superior court clerks; O.C.G.A. § 15-9-63(a)(1) for probate judges; O.C.G.A. § 15-10-23(a) for magistrates; O.C.G.A. § 15-16-20(a)(1) for sheriffs; and O.C.G.A. § 48-5-183(b)(1) for tax commissioners.

<sup>3</sup> O.C.G.A. § 36-5-25.

<sup>4</sup> O.C.G.A. § 36-5-24.

<sup>5</sup> O.C.G.A. § 21-2-131(a)(1)(A).

Pursuant to O.C.G.A. § 21-2-131 (1) (A), the Houston County Commissioners at their January 21, 2020 meeting set the following qualifying fees for the 2020 election year:

JUDGE OF PROBATE COURT	\$ 2,173
CLERK OF SUPERIOR COURT	\$ 2,173
SHERIFF	\$ 2,425
TAX COMMISSIONER	\$ 2,173
CORONER	\$ 1,118
CHIEF MAGISTRATE	\$ 2,173
SOLICITOR-GENERAL	\$ 3,561
COUNTY COMMISSIONER – POST 3	\$ 360
COUNTY COMMISSIONER – POST 4	\$ 360
COUNTY COMMISSIONER – POST 5	\$ 360
BOARD OF EDUCATION – DISTRICT 1	\$ 216
BOARD OF EDUCATION – DISTRICT 3	\$ 216
BOARD OF EDUCATION – DISTRICT 5	\$ 216
BOARD OF EDUCATION – POST 7 (AT LARGE)	\$ 216

Qualifying for the offices listed above will begin at 9:00 a.m. on Monday, March 2, 2020 and will end at noon on Friday, March 6, 2020. Qualifying for Nonpartisan offices will be held at the Board of Elections Office, Houston County Government Building, 801 Main Street, Perry. The General Primary / Nonpartisan / Special Elections will be held on May 19, 2020 and the General Election will be held November 3, 2020.

Katherine Shelton, Chairman  
Houston County Board of Elections

AD TO RUN IN JANUARY 25TH EDITION OF HOUSTON  
HOME JOURNAL.

# 5

Change Order #2 is the final adjusting change order for the Davidson Road Widening project. The change order will cover additional signage, marking, concrete flumes and quantity overruns.

Motion by \_\_\_\_\_, second by \_\_\_\_\_ and carried \_\_\_\_\_ to

- approve
- disapprove
- table
- authorize

**Chairman Stalnaker to sign Change Order #2 (Final) on the Davidson Road Widening project with C.W. Mathews Contracting Company of Marietta, GA increasing the current contract amount of \$229,129.80 by \$18,988.38 bringing the final contract total to \$248,118.18. There is no increase in contract time.**



**HOUSTON COUNTY  
PUBLIC WORKS DEPARTMENT**

2018 Kings Chapel Road  
Perry, Georgia 31069  
P: (478) 987-4280 F: (478) 988-8007

---

# MEMORANDUM

**To:** Houston County Board of Commissioners

**From:** Blake Studstill, Environmental Engineer *BSBJ*

**Date:** December 16, 2019

**RE:** Davidson Road Widening Project, Final Adjusting Change Order #2

*OK*  
*Res*

---

Please consider this request to approve the following change order to the Davidson Road Widening contract.

FINAL ADJUSTING CHANGE ORDER #2:

The purpose of this change order is to increase contract quantities for field changes not addressed in the initial plans. The Contractor, as directed by the engineer, has installed additional signing, marking, concrete flumes, and quantity overruns.

Total Change Order- \$18,988.38 in the contract amount and no extension to the contract completion time.

# Final Adjusting Change Order

No. 2

Project: **Davidson Road Widening**

Date: **December 16, 2019**

Owner: **Houston County Board of Commissioners**

Contractor: **C.W. Mathews Contracting Company**

Engineer: **Blake Studstill**

You are requested to make the following changes in the Contract Documents.

Description: **As directed by the Engineer, the Contractor was asked make field changes to include additional signing, marking, concrete flumes, and quantity overruns.**

Purpose of Change Order: **The purpose of this change order is to increase contract quantities for field changes not addressed the initial plans.**

<u>Change in Contact Price:</u>	<u>Change in Contract Time</u>
Original Contract Price \$ <b><u>196,238.48</u></b>	Original Contract Time <b>October 15, 2019</b> _____ Days or date
Previous Change Orders No. 1 to No.1 \$ <b><u>32,891.32</u></b>	Net Change from previous Change Orders <b>47</b> _____ Days
Contract Price prior to this Change Order \$ <b><u>229,129.80</u></b>	Contract Time Prior to this Change Order <b>December 1, 2019</b> _____ Days
Net <u>Increase</u> (decrease) of this Change Order \$ <b><u>18,988.38</u></b>	Net Increase (decrease) of this Change Order <b>0</b> Days
Contract Price with all approved Change Orders \$ <b><u>248,118.18</u></b>	Contract Time with all approved Change Orders <b>December 1, 2019</b> _____ Days or date

Recommended:

Approved:

Approved:

By \_\_\_\_\_  
Engineer

By \_\_\_\_\_  
Owner

By \_\_\_\_\_  
Contractor

Date: \_\_\_\_\_



Bids were solicited for the MSW Landfill Phase 3 Lift Station Improvements project with two contractors submitting bids. Following a review of the bids our Landfill consultants, Atlantic Coast Consulting, recommends low bidder Gunnco Pump & Control, Inc. at a total cost of \$61,668.38 to repair the failed lift station. Staff concurs with this recommendation.

Motion by \_\_\_\_\_, second by \_\_\_\_\_ and carried \_\_\_\_\_ to

- approve
- disapprove
- table
- authorize

**the award of the MSW Landfill Phase 3 Lift Station Improvements project to Gunnco Pump & Control, Inc. of Cumming, GA in the amount of \$61,668.38. This project is funded by the Solid Waste Capital Funds.**



**HOUSTON COUNTY  
PUBLIC WORKS DEPARTMENT**

2018 Kings Chapel Road  
Perry, Georgia 31069  
(478) 987-4280 • Fax (478) 988-8007

---

## MEMORANDUM

**To:** Houston County Board of Commissioners

**From:** Blake Studstill, Civil Engineer *BS*

**Date:** December 20, 2019

**CC:** Terry Dietch, Solid Waste Superintendent

**RE:** Proposal Recommendation for Houston County MSW Landfill Phase 3 Lift Station Improvements

*OK*  
*[Signature]*

---

Please consider this request to approve the bid for the Houston County MSW Landfill Phase 3 Lift Station Improvements. After soliciting three bids, two bids were received. Atlantic Coast Consulting, Inc (ACC) provided a recommendation to award. Their recommendation is attached below.

Houston County and ACC, Inc recommend awarding **Gunnco Pump & Control, Inc** at **\$61,668.38** to repair the failed lift station.

Thank you for your time and consideration of this request.



ATLANTIC COAST  
CONSULTING, INC.

7 E. Congress Street  
Suite 801  
Savannah, GA 31401  
(912) 236-3471  
www.atlcc.net

December 19, 2019

Mr. Robbie Dunbar  
Director of Operations  
Houston County  
2018 Kings Chapel Road  
Perry, Georgia 31069

Re: Recommendation of Award  
Houston County SR 247 MSW Landfill  
2019 Phase 3 Lift Station Improvements

Dear Mr. Dunbar,

The purpose of this letter is to provide a recommendation for proceeding with construction of the above referenced project. ACC assisted in receiving bids for repairs to the failed lift station adjacent to the Phase 3 landfill area. Three bids were solicited and two were received. The scope of work was to replace all components of the station except the wet well structure.

The bids received are summarized on the attached Table 1 for your review. We recommend the County award the proposed work to Guncco Pump & Control, Inc. for the amount of \$61,668.38. We have included a copy of their bid and cover letter. Should you have any questions, please do not hesitate to contact me.

Sincerely,

ATLANTIC COAST CONSULTING, INC.

A handwritten signature in black ink, appearing to read 'Robert B. Brown', with a long horizontal flourish extending to the right.

Robert B. Brown, P.E.  
Project Manager

cc: Terry Dietsch  
Murray Griffin, ACC

Table 1  
Houston County - SR 247 MSW Landfill  
Phase 3 Lift Station Improvements

Contractor	Bid
Gunnco	\$61,668.38
Pyles Plumbing	\$116,260.00
Calibration Controls	NB

On behalf of the Houston County Fire Department Chief Stoner has applied for and been awarded \$18,372 from the Firehouse Subs Public Safety Foundation for the purchase of eight gas monitor kits and associated calibration equipment. These hand-held gas detectors measure combustible gases and vapors as well as O2 and harmful concentrations of toxic gases, organic vapors, odorant and amine.

Motion by \_\_\_\_\_, second by \_\_\_\_\_ and carried \_\_\_\_\_ to

- approve
- disapprove
- table
- authorize

**Chief Stoner signing the Memorandum of Understanding – Funding Agreement with the Firehouse Subs Public Safety Foundation accepting \$18,372 to be used toward the direct purchase of Eight Gas Monitor Kits and Calibration Equipment from Municipal Equipment Co. (Quote #411930-00).**



**Firehouse Subs Public Safety Foundation, Inc.**

12735 Gran Bay Pkwy., Suite 150, Jacksonville, Florida 32258

**MEMO OF UNDERSTANDING- FUNDING AGREEMENT**

**January 15, 2020**

Failure to adhere to the requirements of this Funding Agreement will jeopardize your grant award.  
*All purchases must match the quantities and equipment approved in the original grant request and approved quote.*

**Firehouse Subs Public Safety Foundation Responsibilities**

- Firehouse Subs Public Safety Foundation will award a check to **Houston County Board of Commissioners, on behalf of Houston County Fire Department, Warner Robins, GA** for **\$18,372.00** to be used toward the direct purchase of **Eight Gas Monitor Kits & Calibration Equipment**.

**Houston County Fire Department Responsibilities**

1. A check will be remitted to the organization name as stated in this memo of understanding and **must** match the EIN number submitted on the grant request. If there is a change in either information, you must submit a W-9
2. If the mailing address where the check needs to be sent differs from the address on the submitted grant application, please email the Foundation with the correct mailing address
3. **Confirm Receipt of Check** by emailing [procurementfoundation@firehousesubs.com](mailto:procurementfoundation@firehousesubs.com)
4. **Purchase** the *approved* equipment on Quote # 411930-00, from Municipal Equipment Co.
5. **Verify Purchase** by providing Firehouse Subs Public Safety Foundation with one of the following:
  - Copies of paid invoices, verifying your organization's name as the customer and matching the vendor quote(s) **OR**
  - A copy of the cleared check(s), verifying the payee and payment amount matches the vendor quote(s)
6. **Confirm Receipt of Equipment** by providing Firehouse Subs Public Safety Foundation with ALL SIGNED and DATED packing slips
7. In the event that the purchased equipment costs less than the dollar amount awarded, all excess funds must be returned to Firehouse Subs Public Safety Foundation
  - Email [procurementfoundation@firehousesubs.com](mailto:procurementfoundation@firehousesubs.com) with notification of excess funds within 30 days of purchase
  - Return Excess Funds to Firehouse Subs Public Safety Foundation within 90 days of purchase to Attention: Gina Brown, 12735 Gran Bay Parkway, Suite 150, Jacksonville, FL 32258
8. If purchases exceed funding, **Houston County Board of Commissioners, on behalf of Houston Fire Department** is responsible for the additional amount

**VERY IMPORTANT: Deadline for submitted documentation is April 30, 2020.**

\_\_\_\_\_  
Firehouse Subs Public Safety Foundation

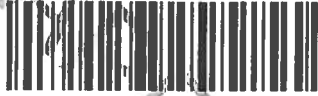
\_\_\_\_\_  
Date

\_\_\_\_\_  
Houston County Board of Commissioners, on behalf of Houston Fire Dept. Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Houston County Board of Commissioners, on behalf of Houston Fire Dept. Representative Name (Print)

\_\_\_\_\_  
Date



Entered Date  
10/22/19  
PO #

Taken By  
LB01

Customer #  
8313  
Quote Expires  
01/30/20

Quote #  
411930-00  
Page #  
1

**Bill To**  
HOUSTON COUNTY BD OF COMM  
SENT VIA EMAIL  
200 CARL VINSON PARKWAY  
WARNER ROBINS, GA 31088

**Ship To**  
HOUSTON COUNTY FIRE DEPT  
ATTN: CHIEF STONER  
200 CARL VINSON PARKWAY  
WARNER ROBINS, GA 31088

**Correspondence To**  
MUNICIPAL EQUIPMENT CO, LLC  
2049 WEST CENTRAL BOULEVARD  
EMAIL: SALES@MECOFIRE.COM  
PHONE (800) 228-8448  
ORLANDO, FL 32805

Instructions

Ship Point  
MUNICIPAL EQUIPMENT - FLORIDA

Via

Shipped

Terms  
NET 30 DAYS

Notes

Line	Product and Description	UPC Item	Order Quantity	Shipped Quantity	Qty UM	Unit Price	Price UM	Amount(Net)
1	8320000 DRAGER X-AM 5000 WITH 6812950 SENSOR CATEX (PR) - CH4, 6811410 DUAL XXS- CO/DUAL XXS EC-H2S, 6810887 XXS, EC-HCN, 6810881 XXS EC-O2, 8318785 NIMH BATTERY AND CHARGER KIT CONFIGURATION CODE: B0434182403	00000	8.00	0.00	each	1,355.00	each	10,840.00
2	8327115 DRAGER KIT PUMP WITH USB CHARGER, WALL PLUG AND SHOULDER STRAP, CASE NOT INCLUDED	00000	8.00	0.00	each	292.00	each	2,336.00
3	8319364 DRAGER FILTER SET WITH 3MM/5MM HOSE CONNECTORS	00000	8.00	0.00	each	4.25	each	34.00
4	4511262 DRAGER 12" CLEAR PLASTIC SAMPLE PROBE	00000	8.00	0.00	each	45.50	each	364.00
5	8316533 DRAGER TELESCOPIC PROBE ES, 150 59 INCHES	00000	8.00	0.00	each	203.00	each	1,624.00
6	4594112 DRAGER SAMPLING HOSE FKM TUBING,5 FT(NOT CL2)	00000	8.00	0.00	each	74.00	each	592.00
7	4530057 DRAGER POWER SUPPLY VEHICLE ADAPTER, 12VDC	00000	8.00	0.00	each	39.00	each	312.00
8	8318779 DRAGER BATTERY CHARGER VEHICLE MOUNTING KIT USE WITH 8318639 CHARGE CRADLE AND 4530057 POWER SUPPLY	00000	8.00	0.00	each	82.00	each	656.00

Line	Product and Description	UPC Item	Order Quantity	Shipped Quantity	Qty UM	Unit Price	Price UM	Amount(Net)
10	4543935 DRAGER DELUXE INSTRUMENT PUMP CASE, X-AM 1/2/5	00000	8.00	0.00	each	67.00	each	536.00
11	M Memo: OPTIONAL CALIBRATION BUMP TEST ACCESSORIES:	00000	1.00	0.00	each	0.00	each	0.00
12	8318752 DRAGER CALIBRATION/PC COMMUNICATION CABLE WITHOUT USB-IR INTERFACE (REQUIRES 8317409)	00000	1.00	0.00	each	55.00	each	55.00
13	4594655 Draeger 50% LEL CH4, 100PPM CO, 25PPM H2S 17% VOL. O2, DRAGER STANDARD 4-GAS CAL/BUMP MIX	00000	1.00	0.00	each	280.00	each	280.00
14	4594962 DRAGER HYDROGEN CYANIDE CALIBRATION GAS 10PPM	00000	1.00	0.00	each	357.00	each	357.00
15	4557020 DRAGER 500CC STANDARD REGULATOR 5/8" - 18 UNF	00000	1.00	0.00	each	166.00	each	166.00
16	8317409 DRAGER USB-IR COMMUNICATION CABLE	00000	1.00	0.00	each	220.00	each	220.00
15	<b>Lines Total</b>	<b>Total Order Quantity</b>	<b>78.00</b>				<b>Subtotal</b>	<b>18,372.00</b>
							<b>Taxes</b>	<b>0.00</b>
							<b>Total</b>	<b>18,372.00</b>

APPROVED QUOTE-1.10.2020mpw



**Summary of bills by fund:**

• General Fund (100)	\$ 502,205.94
• Emergency 911 Telephone Fund (215)	\$ 8,479.40
• Fire District Fund (270)	\$ 43,583.45
• 2006 SPLOST Fund (320)	\$ 20,899.63
• 2012 SPLOST Fund (320)	\$ 228,977.80
• 2018 SPLOST Fund (320)	\$ 76,314.86
• Water Fund (505)	\$ 144,057.10
• Solid Waste Fund (540)	\$ <u>257,014.32</u>
Total for all Funds	\$1,281,532.50

Motion by \_\_\_\_\_, second by \_\_\_\_\_ and carried \_\_\_\_\_ to

- approve
- disapprove
- table
- authorize

**the payment of the bills totaling \$1,218,532.50**